

## Curriculum Vitae of René van Huffelen (June 2016)

### PERSONAL DETAILS

Name	Huffelen, Berend Dinant Hendrik van
Address	Leijsbornstraat 2 3881 CK Putten
Born	Huizen, February 14 <sup>th</sup> , 1968, Dutch Nationality
Marital status	Married, father of two daughters
Telephone	0341-37 07 97 (business), 06-55 82 10 99 (mobile)
E-mail	<a href="mailto:rene@edima.nl">rene@edima.nl</a>
Website	<a href="http://www.edima.nl">www.edima.nl</a>
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Religion	Dutch Reformed (PKN)



### RELEVANT WORKING EXPERIENCE

*For a detailed outline please refer to page 2 to 5 and to [www.edima.nl](http://www.edima.nl)*

03/2012 – 06/2013	CHE Ede	Higher Education	Finance Manager a.i.
02/2012 – 03/2012	KRO / NCRV	Broadcasting	Financial Controller a.i.
11/2011 – 01/2012	Persgroep Distributie	Media, Logistics	Finance Manager a.i.
03/2011 – 08/2011	Foppen	Food	Financial Controller a.i.
05/2010 – 08/2010	Bindinc	Media	Finance Manager a.i.
12/2009 – 11/2010	St. AKN	Broadcasting	Business Controller a.i.
10/2009 – 12/2009	Gemeente Putten	Local Government	Financial Controller a.i.
09/2008 – 10/2009	Bindinc	Media	Finance Manager a.i.
01/2003 – 08/2008	Van de Haar Groep	Construction	Business Controller (Lid MT)

### PERSONALITY (BASED ON BELBIN-TEST)

Orderly	Helpful	Eager
Accurate	Friendly	Communicative strong
Analytical	Enthusiastic	Conscientious

### RELEVANTE OPLEIDINGEN (ALLE AFGESLOTEN MET DIPLOMA)

2006 – 2007	Executive MBA	Master in Finance
1998 – 2002	HOFAM	Qualified Controller (QC)
1992 – 1993	PDL	Praktijkdiploma loonadministratie
1989 – 1993	SPD	Staatspraktijkdiploma I en II
1980 – 1987	VWO	




### KNOWLEDGE OF AUTOMATION

ERP	Oracle, iRenaissance, Navision
Financial-administrative Reporting	Exact, POP, Decade, MFG Pro, MUIS Lucanet, Business Objects, Visionplanner, Hyperion
Microsoft Office	Excel (e.g. pivot tables, vertical lookup), Word, Power Point, Access
Salary	Perman (ADP)

### MISCELLANEOUS

Foreign languages	Dutch and English (fluent), German (good), French (moderate)	
Hobby's	Mountain biking, singing of oratorio's, playing (church)organ	
Additional functions	1. Treasurer of association home owners	1996 – pres.
	2. Tutor of Christian youth work	2005 – 2011
	3. Deacon within Christian community	2008 – 2016

## Detailed working experience of René van Huffelen (ad interim)

<b>01/2016 – date</b>		<b>Business Controller a.i.</b>	
Name of organization	Brancheorganization for Disabled in The Netherlands (VGN)		
Industry	Non Profit, Healthcare, 45 employees, turnover € 7 million		
Organization type	Branche organization for employers in Healthcare for Disabled		
Responsibilities	Managing the department (3 employees). Responsible for the entire financial administration, including ICT. Member of the Management Team.		
Experience and results	Finalizing the annual accounts for 2015. Monthly reporting and preparing budget for 2017. Chairman of the Project "Change hardware and conversion to Office 365". Implementing a new CRM system and digital processing of incoming invoices		
Office automation	Microsoft Office (Excel, Word), Exact, Sumatra		
Assignment type	Replacement because of long lasting absence (re. illness)		
<b>04/2014 – 12/2015</b>		<b>Finance Manager a.i.</b>	
Name of organization	Vilentum University, member of Aeres Group		
Industry	Non Profit, University, 249 employees, turnover € 34 million		
Organization type	Higher Education Studies		
Responsibilities	Three aspects: 1. Managing the department (4 employees). Functional relationship with the Central Executive Office. In addition Business control (budgetting, reporting, annual report and advising Academies and Service departments, including monitoring grant projects). Hands on. 2. Integrating financial function of CAH Vilentum and STOAS Vilentum (both AO and personnel). 3. Participating in a restructuring process of the financial function of Aeres Groep as a whole.		
Experience and results	Drastically cleaning the accounting, connecting Finance with the business and upgrading the Financial Function as a whole. Integrating two organizations into one entity.		
Office automation	Microsoft Office (Excel, Word), Exact, Alluris, Ultimo		
Assignment type	Change management. Upgrading financial function		
<b>11/2013 – 04/2014</b>		<b>Financial Controller a.i.</b>	
Name of organization	Public Broadcast Corporation AVRO		
Industry	Non Profit, Media, 210 employees, turnover € 77 million		
Organization type	Public broadcast		
Responsibilities	Responsible for the annual accounts for 2013		
Experience and results	Preparing financial statements and annual report for the year 2013		
Office automation	Microsoft Office (Excel, Word), POP		
Assignment type	Assistance because of limited capacity		

**03/2012 – 06/2013****Finance Manager / Controller a.i.**

Name of organization

Christelijke Hogeschool Ede (CHE)



Industry

Non Profit, Education, 500 employees, over 4,000 students. Turnover € 34 million

Organization type

Higher Education

Responsibilities

Improvement of processes, managing Administrative department (8 employees in total). Business Control (Reporting and advising role towards Academies, including subsidized projects) Hands on.

Experience and results

Screening and upgrading Finance function and recruiting a motivated team.

Office automation

Microsoft Office (Excel, Word), Accountview, CATS (re. tuition fees)

Assignment type

Change management, Upgrading Finance Function

**01/2012 – 03/2012****Financial Controller a.i.**

Name of organization

KRO / NCRV, Hilversum



Industry

Non Profit, Media, approx. 500 employees, turnover € 130 million

Organization type

Broadcasting

Responsibilities

Calculation of various scenario's and impact on intended merger between both organizations

Experience and results

Delivering various reports to the management

Office automation

Microsoft Office (Excel, Word)

Assignment type

Assistance, because of shortage of capacity

**11/2011 – 01/2012****Finance Manager a.i.**

Name of organization

De Persgroep Distributie, Amsterdam



Industry

Profit, Media, Logistics, 65 employees, turnover € 75 million

Organization type

Publisher of Algemeen Dagblad, Trouw, Volkskrant and Parool

Responsibilities

Responsible for the administration and pay out of the Freelance Organization. Direct management of three (sub)departments (13 employees in total).

Experience and results

Improve and set up various processes, upgrading the Finance Function

Office automation

Paradise 5, Microsoft Office (Power Point, Excel, Word)

Assignment type

Change management, Upgrading Finance Function

**03/2011 – 08/2011****Financial Controller**

Name of organization

Foppen, Harderwijk



Industry

Profit, Food

Organization type

International producer in fish industry. 245 employees

Responsibilities

Responsible for the entire financial administration, including wages. Direct management of Administration Department. Investigating the organization of the Financial department in The Netherlands and Greece. Advising on possible improvements

Experience and results


Delivery of annual report 2010 and regular Management information. Finalizing budget 2011. Advising the organization as a result of my investigation.

Office automation


iRenaissance (Ross), Lucanet, Microsoft Office (Access, Excel, Word)

Assignment type


1<sup>st</sup> part: Holding the fort. 2<sup>nd</sup> part: Advisory**05/2010 – 08/2010****Finance Manager (2<sup>nd</sup> assignment)**

Name of organization	Bindinc, (BV Programmabladen AKN), Hilversum	
Industry	Semi Profit, Media (Broadcasting)	
Organization type	Publisher of television guides of AVRO, KRO and NCRV. 180 employees, turnover € 70 million	
Responsibilities	Responsible for the entire financial administration, including wages. Direct management of Administration Department (eight persons).	
Experience and results	Delivery of regular Management information, break in new Finance Manager and process description re. annual report	
Office automation	Exact, Business Objects, Excel, Word, Power Point	
Assignment type	Holding the fort	


**12/2009 – 11/2010 Business Controller**

Name of organization	Stichting AKN, Hilversum	
Industry	Non Profit, (Broadcasting)	
Organization type	Facility Organization of AVRO, KRO and NCRV. 110 employees, turnover € 11 million	
Responsibilities	Management reporting (Budget, annual accounts, forecasting), implement process improvements	
Experience and results	Making up arrears. Implementing stricter Planning & Control cycle. Updating reporting package to current standards and needs of its users. Developing new model for cost charging.	
Office automation	POP, Excel, Word, Power Point	
Assignment type	Change management, Upgrading control function	

**10/2009 – 12/2009 Financial Controller a.i.**

Name of organization	Gemeente, Putten	
Industry	Non Profit, (Local Government)	
Organization type	Local municipality, 23,500 inhabitants, annual budget € 35 million	
Responsibilities	Assisting the controller in preparing the annual interim-audit	
Experience and results	Check legitimacy of various processes and procedures, update profit and loss statements (e.g. building land, cemetery). Define KPI's to measure the performance of the different programs	
Office automation	Decade, Oracle, Microsoft Office (Excel, Word)	
Assignment type	Assistance because of lack of capacity	

**09/2008 – 10/2009 Finance Manager (1<sup>st</sup> assignment)**

Name of organization	Bindinc (BV Programmabladen AKN), Hilversum	
Industry	Semi Profit, Media (Broadcasting)	
Organization type	Publisher of television guides of AVRO, KRO and NCRV. 180 employees, turnover € 70 million	
Responsibilities	Sparring partner CFO, control and improve AO/IC, forecasting, Responsible for the entire financial administration, including wages. Direct management of Administration Department (eight persons).	
Experience and results	Apart from regular tasks (e.g. monthly reporting) especially screening and upgrading the Financial Function and recruiting a new, motivated team. Direct link with IT function (Financial System Analyst)	
Office automation	Exact, Business Objects, Excel, Word, Power Point	

## Detailed working experience of René van Huffelen (employed)

<b>01/2003 – 08/2008</b>		<b>Business- / Project Controller, Member of Man. Team</b>	
Name of organization	Van de Haar Groep Ede		
Reporting to	CEO, Board of Directors		
Industry	Profit, Industrial (Construction)		
Organization type	Contracting firm, operating in Gardening, Infrastructure, Demolition, Machinery. 150 employees, turnover € 18 million.		
Responsibilities	Sparring partner of the CEO. Responsible for the entire financial administration, including wages and projects (Project control). Direct management of four persons, indirect management six project leaders. Compliance Officer.		
Experience and results	Develop and implement a proper budget- and management accounting system, optimize internal procedures, change the organization to a Business Unit model.		
Office automation	Navision, Visionplanner, ADP (Perman), Excel, Word		
<b>02/1999 – 01/2003</b>		<b>Business Controller Benelux , Member of Man. Team</b>	
Name of organization	Sgi, prev. Silicon Graphics b.v., De Meern		
Reporting to	General Manager Benelux, Controller EMEA		
Industry	Profit, Communications (ICT)		
Organization type	Worldwide producer of High-Performance computer systems. 1,600 employees, turnover \$ 530 million (2007).		
Responsibilities	Responsible for the entire financial administration, including wages, of the Benelux organization. Direct management of eight persons		
Experience and results	Management reporting (US GAAP) and forecasts. Integration of Dutch and Belgian subsidiary. Jointly responsibility for various reorganizations, because of decreasing market share.		
Office automation	Oracle, MFG Pro, Hyperion, ADP (Perman), Excel, Word		
<b>10/1993 – 02/1999</b>		<b>Head of Administration Department</b>	
Name of organization	Dutch Dental Association, Nieuwegein		
Reporting to	Controller		
Industry	Non profit, Medical (Dental Health Care)		
Organization type	Association for dentists in The Netherlands, 80 employees, turnover € 7 million.		
Responsibilities	Responsible for the financial administration, including members and wages. Direct management of Administration Department (four persons).		
Experience and results	Optimizing of the day-to-day administrative processes, prepare annual budgets, periodical reporting and statutory accounts. Application management. Advisor to the workers council.		
Office automation	MUIS, ADP (Perman), Excel, Word		
<b>07/1987 – 10/1993</b>		<b>Other roles</b>	
10/1990 – 10/1993	Bouwcentrum Beheer b.v., Rotterdam	Member Admin. Dept.	
01/1990 – 10/1990	J. van de Pas, Oud Beijerland	Administrative employee	
07/1987 – 01/1990	Rabobank, Strijen	Counter clerk	